

December 29, 2015

Louisiana Board of Ethics
PO Box 4368
Baton Rouge, LA 70821

Re: Disqualification Plan for Docket No 2015-917

To Whom It May Concern;

In accordance with RS 42:1112 I am submitting my disqualification plan. As part of my regular duties as Business Manager of the Department of Neurology at Louisiana State University Health Sciences Center-Shreveport I will continue to receive reports from Acadiana Computer Services (ACS) regarding financial matters pertaining to Neurology. If there ever comes a time where the business managers for all clinical departments are asked for input about continuation of ACS's contract I will disqualify myself and appoint Michelle Chaupetta (Administrative Assistant 4 in the Department of Neurology) to act on behalf of the department. If other matters occur where my interaction with ACS involves more than requests for billing reports I will also have Michelle (or her replacement should she leave her current position) to act on the department's behalf.

Thank you,



Jennifer Russell
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